



In Attendance

Tammy Samuels, Kerry Gustafson, Gary Lewis, Cheryl Cleaton, Daphne Stam, Lena Osorio-Gemisc, Gina Harris-Powell, Kris Gustafson, Colleen Gregg, Beth Graff, Gail Gaetani, Eric Rosen, Salma Haque, Tricia Cernoch, Brian Cernoch, Jen Willis, Robin Lundin, Reginald H, Saritha Rajamma, and Sharon Harmon. Quorum was met.

Presentation of Minutes

Minutes were presented to the board from the 8/24/2020 meeting. Gary Lewis motioned to approve the minutes, which was seconded by Kris Gustafson. None opposed. Minutes approved.

Principal's Report: Mr. Rosen (Dr. Decker couldn't make it)

- Thanked everyone for their support this year. The teachers and students are working very hard.
- Thanks for the PTSA's help with Catamount Coffee
- Reminder to keep up with the school board meetings
- Look for a link in the messenger about school pictures
- Discussed Career and College Promise Dual Enrollment
- Reminded everyone about voter registration, especially students that are old enough to vote. There's a community school board election in November.

President's Report: Tammy Samuels

- Sponsorship Update: Bovenizer & Baker Orthodontics is interested, looking at gold level but hasn't sent a check yet. Bright Ideas Realty confirmed their silver level sponsorship, should see a check soon. Haven't heard back from Andy's Custard yet.

Vice President's Report: Kerry Gustafson

- *There have been a lot of inquiries from parents looking for answers about school events/classes/situations from PTSA or others on the Facebook pages. So that we remain consistent in responding, here is the guidance we've been giving.*
- *If students can't resolve something on their own with a particular teacher and the parent becomes involved, it goes to the teacher first and then up the chain from there (teacher - dept head - counselor - administration).*
- *If parents have a policy question they should be looking to the PCHS and WCPSS websites, the Messenger, and any other publications. If that still doesn't answer it, they should engage the Counselor or Admin assigned to the student based on the table that has been in the Messenger.*
- *Thanks to Mr. Rosen for the consistently quick replies to inquiries. We had quite a few in bursts a couple of weeks ago. Really appreciate the partnership!*

- We agreed with Mr. Rosen last week that we would look to have some sort of drive-thru events for students/parents to pick up purchased items. We'll work that in conjunction with Athletic Boosters so that we maximize the opportunity and minimize the time on campus. Dates/times and specific logistics will need to be worked, then we can push joint notifications.
- I have reached out to Andy's Custard again. I have yet to receive a response. If this one doesn't work, I'll go to the franchise owner to try to get something going.

Treasurer's Report: Gary Lewis

Gary discussed the August Report, as seen to the right.

Reminder that board members need to join PTSA.

Thanks to Amy M. for creating the shared sponsorship document so we're not duplicating efforts.

MemberHub 2.0 release will add new inventory tracking ability. Not a lot of changes to the way it looks though. Changes in how we do in person credit card sales. No concerns.

August 2020 Report

Panther Creek PTSA: 2020-21 Budget to Actual Monthly Report

Bank Balance As of August 31, 2020	\$	14,440.02	
Outstanding Deposits	\$	7,985.00	+
Outstanding Expenses	\$	-	-
Available Cash Balance	\$	<u>22,425.02</u>	



INCOME	Budget	YTD Actual	+/-
PTSA Membership	\$ 3,000.00	\$ 1,866.00	\$ (1,134.00)
Donations and Sponsorships	\$ 6,000.00	\$ 2,458.00	\$ (3,542.00)
Misc. Income	\$ -	\$ -	\$ -
Retail Income	\$ 1,400.00	\$ 463.44	\$ (936.56)
Catamounts Night Out	\$ 100.00	\$ -	\$ (100.00)
Sales Tax Refund	\$ 200.00	\$ -	\$ (200.00)
T-Shirt Sales	\$ 6,000.00	\$ 4,185.00	\$ (1,815.00)
Senior Sign Sales	\$ 1,500.00	\$ -	\$ (1,500.00)

TOTAL INCOME	\$ 18,200.00	\$ 8,972.44	\$ (9,227.56)
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EXPENSES	Budget	YTD Actual	+/-
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Operating Expenses			
Bank Charges	\$ 50.00	\$ -	\$ (50.00)
Insurance	\$ 425.00	\$ -	\$ (425.00)
Office Supplies/copies	\$ 250.00	\$ -	\$ (250.00)
Website	\$ 500.00	\$ -	\$ (500.00)
PTA Council Dues	\$ -	\$ -	\$ -
PTA Membership Dues National + State	\$ 1,000.00	\$ -	\$ (1,000.00)
Total Operating Expenses	\$ 2,225.00	\$ -	\$ (2,225.00)

Program Expenses			
Freshman Camp	\$ 400.00	\$ -	\$ (400.00)
PTA Membership Incentives	\$ -	\$ -	\$ -
Reflections	\$ 250.00	\$ -	\$ (250.00)
Senior Activities	\$ 1,250.00	\$ -	\$ (1,250.00)
T-Shirts Expense	\$ 3,200.00	\$ -	\$ (3,200.00)
Senior Signs Expense	\$ 1,350.00	\$ -	\$ (1,350.00)
Staff Appreciation	\$ 4,500.00	\$ -	\$ (4,500.00)
Volunteer Appreciation	\$ 100.00	\$ -	\$ (100.00)
Hospitality	\$ 250.00	\$ -	\$ (250.00)
Student Recognition	\$ 5,000.00	\$ -	\$ (5,000.00)
Staff Grants	\$ 2,000.00	\$ -	\$ (2,000.00)
Teacher of the Year Banquet	\$ 215.00	\$ -	\$ (215.00)
Total Program Expenses	\$ 18,515.00	\$ -	\$ (18,515.00)

TOTAL EXPENSES	\$ 20,740.00	\$ -	\$ (20,740.00)
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INCOME minus EXPENSES	\$ (2,540.00)	\$ 8,972.44
	Projected	Actual to Date

Carry-over from 2019-20 \$13,452.58 \$13,452.58

Projected Carry-over to 2020-21	\$10,912.58	\$22,425.02
	Projected	Actual to Date

Restricted Line Items (INCOME)	Budget	YTD Actual	+/-
Creative Commons Areas Donations	\$ -	\$ -	\$ -
TOTAL INCOME	\$ -	\$ -	\$ -

Restricted Line Items (EXPENSE)	Budget	YTD Actual	+/-
Creative Commons Areas Grant	\$ -	\$ -	\$ -
TOTAL EXPENSES	\$ -	\$ -	\$ -

Secretary's Report: Cheryl Cleaton (ACTING until replacement is found)

- *I will continue as secretary until we can find a new person. Please let me know if anyone is interested.*
- *Reminder to sign Code of Ethics and Conflict of Interest forms. Thanks to those who have turned them in.*

Committee Reports

Advocacy, VACANT: *Position needs to be filled by November 1st per NC PTA Bylaws.*

Nominating, VACANT: *Position needs to be filled by November 1st per NC PTA Bylaws.*

Audit, Daphne Stam: Nothing to report

Communication, Lena Osorio-Gemisic: *Please submit monthly PTSA Newsletter items to me no later than the 10th of the month. Lena asked Gary to send her the link of the high school that switched their website so she can take a look.*

Membership, Gina Harris-Powell: *As of Friday, we have 177 members: (3) Community Members, (3) Faculty, (33) Student and (138) Parent/Guardian. We need to reach out to faculty. If we send something to Mr. Rosen, he will send it out through the internal communication. Gina said she would do it. Keep Debbie in the loop as well. We'll need to have the same form near the PTSA box downstairs.*

Staff Appreciation, Kris Gustafson: *Kris is looking at doing something for the staff per department instead of the entire school at once.*

Student Recognition, Colleen Gregg: *Discussed how to handle the grade vs. pass/fail from the spring semester. Decided to leave it as it is. Distribute them through a drive thru pick-up. Discussed Kudos for Catamounts. Know of other schools doing a google form and random drawing, maybe we could do something like this with an electronic reward. Colleen will look into it and discuss with Tricia.*

Senior Activities, Amy Montanus: *Senior Parade was rescheduled for Sept. 25th. Decorating with Chalk will take place on Sept. 24th at 330pm Whitney discussed the parade on Friday and was hoping for dry weather.*

Staff Grants, Kerry Gustafson: *I have a volunteer identified to join the Staff Grants committee, shadow, and take over next year. Her name is Megan Katz. She has twin 10th graders. She's filled the same role before at another school. We are meeting this week to put together the Google Form for this year's submissions. Once that is done, we'll provide info to the administration to be pushed out to teachers. QUESTION: Dr. Decker, with whom should we work this year? In the past it was Ms. Locus, but of course last year Mr. Rosen stepped in to help. Mr. Rosen said to work with Ms. Locus again this year. December 11th is the deadline. May have another round of applications in March if needed.*

Reflections, Salma Haque: *Promoted Reflections on Newsletter, FB , Twitter. Have 8 responses with a total of 20 Entries. Emailing teachers to be judges for this year , have gotten 3 positive responses so far. Everything is going to be online this year. Submission deadline is Oct 16th. Discussed where to find judges and how excited we were that our old Reflections chair, Christine, is now helping with Wake County Reflections.*

Catamounts Night Out and Loyalty/Rewards, VACANT: *Biscuitville has cancelled "Breakfast After Dark." However, they are sending us a \$100.00 check which is more than we would have made at this event. Amazon Smile sent us a quarterly payment of \$74.12.*

PBIS Representative, Tricia Cernoch: PBIS met today. Discussed the electronic certificates and the picture wall for student recognition. Colleen will need help with the electronic certificates.

BAC Representative, Jen Willis: There are four meetings this year and they will start off virtually. Not sure if they will eventually move to in person. They are looking for participation. This is Jen's last year as our representative, so let her know if someone is interested.

Other Business

- In the newsletter we advertised the need to fill vacant seats and thankfully we're seeing some interest. Yay!
- Robin Lundin discussed requests for Class of 2022 t-shirts. Needs 48 shirts to make it worth an order. Going to advertise and see how much interest there is.
- Gary reminded everyone of the Wake County meeting on Wednesday for the election.
- Our next meeting is October 19th at 7pm.

Meeting adjourned at 8:22 pm.

(italics represents updates provided on agenda prior to meeting)