



## In Attendance

Beth Graff, Gary Lewis, Cheryl Cleaton, Jennifer Middleton, Daphne Stam, Lena Osorio-Gemisic, Kris Gustafson, Amy Lankford, Robin Lundin, Eric Rosen, Tammy Samuels, Salma Haque, and Jen Willis. Quorum was met.

## Presentation of Minutes

---

Minutes presented to the board from the 4/21/2020 meeting. Jennifer Middleton motioned to approve the minutes as presented, which was seconded by Gary Lewis. None opposed. Minutes approved.

## Principal's Report: Dr. Decker

---

- Dr. Decker was unable to attend. Mr. Rosen gave an update
- Big thanks to everyone for helping us navigate the last few months.
- Freshman Orientation and other summer activities will probably look different. He will keep us posted.
- Discussed graduation on Thursday. Please wear masks; safety is important. Gary will post something on Facebook with district guidelines.

## President's Report: Beth Graff

---

- Have you gotten back to Gary with your budget for next school year? If not, you can tell him tonight: Please talk with Gary; interim budget needs to be finalized.
- 3rd General Meeting date: June 25th at 6:30pm will be our last general meeting. Need quorum because we'll be voting on interim budget and officer slate for next year. Be on the lookout for an email.
- NomCom and Senior Activities have been busy: Also, please document a job description of what you do so we can have this on hand.
- No 3rd quarter gift certificate and honor roll magnet this year: So many issues given the current situation. We'll have to figure something out for our seniors. Maybe mail them? Discuss offline.
- Infographic & membership preparation meeting in May: Had a very productive meeting in May. Need more discussion on membership for next year. Lena is a whiz on the infographic. Nice work!

## Vice President's Report: Kerry Gustafson

---

Nothing to report

Gary discussed the Proposed Interim Budget report, as seen to the right. (He sent the report to everyone prior to the meeting.) Gary posted report on screen and went through each line item on the report to make sure we were all on the same page. Minor adjustments were made as needed. Interim Budget will be presented for a vote at the next general meeting.

**PROPOSED: 06/01/2020**  
**Panther Creek PTSA: Interim 2020-21 Budget**



Projected Carry-over from 2019-20 **\$14,000.00**

INCOME	2019-20 Budget	2019-20 Actual	2020-21 Budget
PTSA Membership	\$ 6,300.00	\$ 4,186.00	\$ 4,500.00
Donations and Sponsorships	\$ 6,000.00	\$ 10,116.00	\$ 6,000.00
Misc. Income	\$ -	\$ -	\$ -
Retail Income	\$ 2,000.00	\$ 1,411.86	\$ 1,500.00
Catamounts Night Out	\$ 750.00	\$ 351.60	\$ 500.00
Sales Tax Refund	\$ 350.00	\$ 466.26	\$ 350.00
Senior Activities	\$ 300.00	\$ 419.00	\$ 350.00
T-Shirt Sales	\$ 2,250.00	\$ 3,345.00	\$ 4,500.00
Senior Sign Sales	\$ 1,000.00	\$ 2,470.00	\$ 1,200.00
<b>TOTAL INCOME</b>	<b>\$ 18,950.00</b>	<b>\$ 22,765.72</b>	<b>\$ 18,900.00</b>

EXPENSES	Budget	YTD Actual	+/-
<b>Operating Expenses</b>			
Bank Charges	\$ 100.00	\$ 10.91	\$ 50.00
Insurance	\$ 425.00	\$ 425.00	\$ 425.00
Office Supplies/copies	\$ 250.00	\$ 186.97	\$ 250.00
Website	\$ 140.00	\$ 141.05	\$ 150.00
PTA Council Dues	\$ 50.00	\$ 50.00	\$ 50.00
PTA Membership Dues National + State	\$ 2,200.00	\$ 1,464.00	\$ 1,500.00
<b>Total Operating Expenses</b>	<b>\$ 3,165.00</b>	<b>\$ 2,277.93</b>	<b>\$ 2,425.00</b>

<b>Program Expenses</b>			
Donation to GLHS PTSA	\$ 250.00	\$ 250.00	\$ -
Freshman Camp	\$ 400.00	\$ -	\$ 400.00
PTA Membership Incentives	\$ -	\$ -	\$ -
Reflections	\$ 250.00	\$ 98.89	\$ 250.00
Senior Activities	\$ 1,250.00	\$ 471.81	\$ 1,250.00
T-Shirts Expense	\$ 1,200.00	\$ 1,875.95	\$ 2,500.00
Senior Signs Expense	\$ 800.00	\$ 641.75	\$ 750.00
Staff Appreciation	\$ 4,500.00	\$ 4,153.02	\$ 4,500.00
Volunteer Appreciation	\$ 100.00	\$ -	\$ 100.00
Hospitality	\$ 300.00	\$ -	\$ 250.00
Student Recognition	\$ 7,500.00	\$ 2,466.83	\$ 7,500.00
Staff Grants	\$ 2,000.00	\$ 2,002.89	\$ 2,000.00
Teacher of the Year Banquet	\$ 215.00	\$ 212.00	\$ 215.00
<b>Total Program Expenses</b>	<b>\$ 18,765.00</b>	<b>\$ 12,173.14</b>	<b>\$ 19,715.00</b>

<b>TOTAL EXPENSES</b>	<b>\$ 21,930.00</b>	<b>\$ 14,451.07</b>	<b>\$ 22,140.00</b>
-----------------------	---------------------	---------------------	---------------------

<b>INCOME minus EXPENSES</b>	<b>\$ (2,980.00)</b>	<b>\$ 8,314.65</b>	<b>\$ (3,240.00)</b>
------------------------------	----------------------	--------------------	----------------------

	Projected	Actual to Date	Projected
Carry-over from 2018-19 & 2019-20		\$5,887.93	\$ 14,000.00
<b>Projected Carry-over to 2020-21 &amp; 2021-22</b>		<b>\$14,202.58</b>	<b>\$ 10,760.00</b>
		Actual to Date	Projected

Restricted Line Items (INCOME)	Budget	YTD Actual	+/-
Creative Commons Areas Donations	\$ 2,000.00	\$ -	\$ (2,000.00)
<b>TOTAL INCOME</b>	<b>\$ 2,000.00</b>	<b>\$ -</b>	<b>\$ (2,000.00)</b>

Restricted Line Items (EXPENSE)	Budget	YTD Actual	+/-
Creative Commons Areas Grant	\$ 2,000.00	\$ -	\$ (2,000.00)
<b>TOTAL EXPENSES</b>	<b>\$ 2,000.00</b>	<b>\$ -</b>	<b>\$ (2,000.00)</b>

Nothing to report.

---

## Committee Reports

---

**Advocacy, Jennifer Middleton:** Beth posted an article by NC PTA on how to talk to your children about everything going on right now.

**Nominating, Allison Roberts:** Still looking for several positions, including Secretary. Will continue to post and advertise.

**Audit, Daphne Stam:** nothing to report

**Communication, Lena Osorio-Gemisc:** Lena is working on a slideshow for our website to help those moving here, especially those from another country, with general questions about the PTA and what we do. Hopefully this will not only support them in their move, but also inspire them to get involved and become members.

**Membership, Gina Harris-Powell:** Robin was concerned about conducting a membership campaign if we can't have the Freshman Orientation or Meet the Teacher as usual. Going to have to rethink how we do things. We may want to have a meeting this summer to discuss the welcome packet and ideas for generating membership.

**Staff Appreciation, Kris Gustafson:** Gave teachers electronic Amazon \$10 gift cards. Looking forward to doing more next year, but may have to do things differently. Might have found a new vendor, a PCHS parent owned catering business. Maybe do lunch for a smaller number of teachers several times instead of the whole school at once. Lots to think about next year.

**Student Recognition, Colleen Gregg:** Beth discussed this earlier in her report: No 3rd quarter gift certificate and honor roll magnet this year: So many issues given the current situation. We'll have to figure something out for our seniors. Maybe mail them? Discuss offline.

**Senior Activities, Amy Lankford:** Amy Lankford posted sign on class of 2020 Facebook page. Thanks for all your hard work this year Amy Lankford! Great job! Amy Montanus agreed to take over Senior Activities next year. Amy L. will talk to Amy M. about thinking out of the box. So many things will be different next year.

**Staff Grants, Kerry Gustafson:** nothing to report

**Reflections, Christine Burillo-Kirch:** Salma agreed to take over Reflections next year. The new theme is "I Matter Because...". Materials will be available this summer. Welcome Salma!

**Catamounts Night Out, Denise Grennan:** We will need a new chair next year. It was suggested that maybe we have rotating volunteers instead of one person all year.

**Loyalty/Rewards, Beth Benjamin:** Amazon Smile material posted. Thanks Beth and Lena! We need a new chair next year, maybe have rotating volunteers in this spot as well.

**PBIS Representative, Tricia Cernoch:** nothing to report

**BAC Representative, Jen Willis:** Jen talked about the new online survey about re-opening. Discussion about rating comments and how it feels never ending. You can do as much or as little as you feel comfortable, but please participate.

---

## Other Business

---

- More clarification given on what the general meeting will look like since it's online for the first time.
- Discussed senior t-shirts and the need to contact Whitney over the summer. We already have the freshman t-shirt design, so that makes things easier. It is projected there will be around 800 seniors next year.

Meeting adjourned at 8:02 pm.