



In Attendance

Beth Graff, Cheryl Cleaton, Kris Gustafson, Kerry Gustafson, Tricia Cernoch, Jennifer Middleton, Tammy Samuels, Robin Lundin, Lena Osorio-Gemisic, Amy Lankford, Gina Harris-Powell, Allison Roberts, and Dr. Decker. Quorum was met.

Presentation of Minutes

Minutes were presented to the board from the 1/28/2020 meeting. Robin Lundin motioned to approve the minutes, which was seconded by Tricia Cernoch. None opposed. Minutes approved.

Principal's Report: Dr. Greg Decker

- New Assistant Principal was hired. Tineta McMillan will start after spring break.
- Congrats to our indoor track teams – both the men and women teams won State Championships
- Basketball second round playoffs are tonight
- Mr. Rosen answered questions about Math 4

President's Report: Beth Graff

- Signed get well card for Ms. Locus
- Creative Commons Areas: Dr. Decker wanted to know if there's anything we need from him. Nothing at the moment. We made progress with the budget line approval at the General Meeting. We're getting a letter together (passed a rough draft around). We need some pictures added to the letter, even if it's just something to give parents an idea. Once the letter is ready and approved, we'll kickoff with advertising and generating a donate button online. Even though the PTA is not restricted to certain furniture companies like the school is when making purchases, it's important to keep it consistent with what other schools have. Don't want to jeopardize quality to save a few bucks. These need to last.
- Infographic for next year: What happens if there's no PTSA? Maybe that's a negative approach. It might come across better if we focus on the positive things we do. Lena, Jenn, Robin and Allison agreed to be on the committee to discuss ideas. Hopefully Gary will agree to chair. Come up with something by August.
- BAC 7 Report: Beth went to the meeting and thought it was really informative. One aspect that stuck out to her was the Social and Emotional Learning. All grade levels use this in some way. They discussed Circle Time (which is used more in elementary schools) as a tool used to teach children how to communicate and learn in a respectful way.

- Family Academy: Thursday, Feb 27th and Wednesday, March 11th. Instead of setting up the tables, let's help Mr. Rosen welcome and direct parents. Chat with them and make sure no one has any questions. Need to make sure that parents are aware, so post on social media and Robin agreed to do sign in carpool.
- Catamount Show: Saturday, March 21st – Senior Activities – Do you need help? Amy is doing great. No extra help needed so far. She's selling signs/pre-order pickup that night as well. She's going to have a signup genius for volunteers. It usually sells out so no need to have a box to sell tickets at the door. Going to have pictures of the kids on the announcements. Rehearsals are going well so far.
- Bus Driver Appreciation: Do we add to budget? Looking at approximately 35-40 employees. Kris thinks she would need about \$200 for lunch; maybe less if we receive donations. Talk to Gary about updating the interim budget for next year. Also keep in mind that there are other appreciation weeks, like secretary, counselor, etc.
- Web Platform: Move web platform to weebly for \$6 a month. Green Level HS uses it. Lena can set it up as she did for Green Level. It's easy to maintain so whenever we need a new person, they can easily step in.
- ARMS Request: Alston Ridge Middle School idea for interviewing Freshmen for their blog. They're looking for a few freshmen to describe the "Freshman Experience" to give 8th graders an idea of what's to come. Lots of discussion. Is it tips for high school or a personal experience? Beth will get more information. So many different personal experiences; difficult to choose which students to interview. Dr. Decker thought it might be better if the counselors reach out with tips and advice on navigating high school. It will need to be okayed by Dr. Decker first.

Vice President's Report: Kerry Gustafson

Kerry discussed the Centers for Disease Control and Prevention (CDC) article that was just released a few hours before our meeting about the Coronavirus COVID-19. We all speculated what that might mean for us in the future.

Treasurer's Report: Gary Lewis

Gary couldn't make it, so Beth handed out and discussed the January report, as seen below. No issues or questions.

January 2020 Report
Panther Creek PTSA, 2019-20 Budget to Actual Monthly Report

PANTHER CREEK HS PTSA
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Bank Balance As of January 31, 2020	\$	14,221.14		
Outstanding Deposits	\$	224.00	+	
Outstanding Expenses	\$	-	-	
Available Cash Balance	\$	14,445.14		

INCOME				
	Budget	YTD Actual		+/-
PTSA Membership	\$ 6,300.00	\$ 4,156.00	\$	(2,144.00)
Donations and Sponsorships	\$ 6,000.00	\$ 9,285.00	\$	3,285.00
Misc. Income	\$ -	\$ -	\$	-
Retail Income	\$ -	\$ -	\$	-
Catamounts Night Out	\$ 2,000.00	\$ 907.45	\$	(1,092.55)
Sales Tax Refund	\$ 750.00	\$ 291.83	\$	(458.17)
Senior Activities	\$ 350.00	\$ -	\$	(350.00)
T-Shirt Sales	\$ 300.00	\$ 395.00	\$	95.00
Senior Sign Sales	\$ 2,250.00	\$ 3,330.00	\$	1,080.00
Senior Sign Sales	\$ 1,000.00	\$ 170.00	\$	(830.00)
TOTAL INCOME	\$ 19,950.00	\$ 16,535.08	\$	(414.92)

EXPENSES				
	Budget	YTD Actual		+/-
Operating Expenses				
Bank Charges	\$ 100.00	\$ 9.91	\$	(90.09)
Insurance	\$ 425.00	\$ 425.00	\$	-
Office Supplies/copies	\$ 250.00	\$ 186.97	\$	(63.03)
Website	\$ 140.00	\$ 141.05	\$	1.05
PTA Council Dues	\$ 50.00	\$ 50.00	\$	-
PTA Membership Dues National + State	\$ 2,200.00	\$ 1,436.00	\$	(764.00)
Total Operating Expenses	\$ 3,165.00	\$ 2,248.93	\$	(916.07)
Program Expenses				
Donation to GLHS PTSA	\$ 250.00	\$ 250.00	\$	-
Freshman Camp	\$ 400.00	\$ -	\$	(400.00)
PTA Membership Incentives	\$ -	\$ -	\$	-
Reflections	\$ 250.00	\$ 98.89	\$	(151.11)
Senior Activities	\$ 1,250.00	\$ 371.81	\$	(878.19)
T-Shirts Expense	\$ 1,200.00	\$ 1,875.95	\$	675.95
Senior Signs Expense	\$ 800.00	\$ 641.75	\$	(158.25)
Staff Appreciation	\$ 4,500.00	\$ 851.51	\$	(3,648.49)
Volunteer Appreciation	\$ 100.00	\$ -	\$	(100.00)
Hospitality	\$ 300.00	\$ -	\$	(300.00)
Student Recognition	\$ 7,500.00	\$ 2,316.14	\$	(5,183.86)
Staff Grants	\$ 2,000.00	\$ 1,322.89	\$	(677.11)
Teacher of the Year Banquet	\$ 215.00	\$ -	\$	(215.00)
Total Program Expenses	\$ 18,765.00	\$ 7,728.94	\$	(11,036.06)
TOTAL EXPENSES	\$ 21,930.00	\$ 9,977.87	\$	(11,952.13)

INCOME minus EXPENSES	\$ (2,980.00)	\$ 8,557.21	
	Projected	Actual to Date	
Carry-over from 2018-19	\$5,887.93	\$5,887.93	
Projected Carry-over to 2019-20	\$2,907.93	\$14,445.14	
	Projected	Actual to Date	

Restricted Line Items (INCOME)				
	Budget	YTD Actual		+/-
Creative Commons Areas Donations	\$ 2,000.00	\$ -	\$	(2,000.00)
TOTAL INCOME	\$ 2,000.00	\$ -	\$	(2,000.00)

Restricted Line Items (EXPENSE)				
	Budget	YTD Actual		+/-
Creative Commons Areas Grant	\$ 2,000.00	\$ -	\$	(2,000.00)
TOTAL EXPENSES	\$ 2,000.00	\$ -	\$	(2,000.00)

Secretary's Report: Cheryl Cleaton

Nothing to report.

Committee Reports

Advocacy, Jennifer Middleton: Jenn talked about seeing anti-vaping advertising circulating now. She also encouraged us all to vote.

Nominating, Allison Roberts: Allison received a few responses from the email she sent out. We're thankful that Tammy agreed to be the third person for the Nominating Committee. Still a lot of positions to fill.

Audit, Daphne Stam: nothing to report

Communication, Lena Osorio-Gemisc: Lena is continuing to update the website and newsletter. Please let her know if you have anything to add.

Membership, Gina Harris-Powell: Added a few memberships from Meet the Teacher night, but the main focus is on next year.

Staff Appreciation, Kris Gustafson: Johnny's Pizza is all set for Pi Day on March 13th (since the 14th is on a Saturday). Mr. Rosen will help her find a room to set up in. Daniel's is set for the April luncheon. She's also planning coffee for Teacher Appreciation Week.

Student Recognition, Colleen Gregg: nothing to report

Senior Activities, Amy Lankford: Amy's busy with Catamount Show and selling senior signs. She will be at school this Friday selling signs. Addressed some prom questions she's received. There is no senior preference for tickets since it's a junior/senior prom and not just a senior prom.

Staff Grants, Kerry Gustafson: nothing to report

Reflections, Christine Burillo-Kirch: Green Level High School is hosting all the Reflections Winners for all of Wake County at the end of March.

Catamounts Night Out, Denise Grennan: nothing to report

Loyalty/Rewards, Beth Benjamin: nothing to report

PBIS Representative, Tricia Cernoch: There was no meeting this month. Colleen is working on certificates and doing pins instead of t-shirts.

BAC Representative, Jen Willis: Beth summarized the BAC meeting for Jen.

Other Business

- Tammy brought up the need for more focus on welcoming new families to PCHS that are not freshmen. We brainstormed on ways we could do a better job to welcome and support these families. Nothing was decided, but there were lots of good ideas:
 - Creating a hospitality chair as a point of contact
 - A "Welcome to PCHS" postcard/sheet Mr. Rosen could give to new families
 - FAQ section with "common knowledge" info like the 2 entrances into the school, or the 2 carpool lines
 - An PTSA email address specifically for "newbie" questions
 - Provide ways for these families to connect with each other, maybe a Facebook page
 - New family orientation
- Curriculum Fair: Dates on announcements. Registration information can easily be found in one spot on the Student Services website.

Meeting adjourned at 8:22 pm.

2/25/2020