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## In Attendance

Beth Graff, Cheryl Cleaton, Jennifer Middleton, Robin Lundin, Kris Gustafson, Amy Lankford, Tricia Cernoch, Gina Harris-Powell, and Dr. Decker. Quorum was met.

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## Presentation of Minutes

Minutes presented to the board from the 12/17/19 meeting. Jennifer Middleton motioned to approve the minutes, which was seconded by Kris Gustafson. None opposed. Minutes approved.

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## Principal's Report: Dr. Greg Decker

- Today's the first day of second semester. First semester grades are due tomorrow. Busy next few days: Meet the Teacher January 4<sup>th</sup>, Mid-Graduation February 4<sup>th</sup>, Expo February 5<sup>th</sup>, District Meeting February 6<sup>th</sup>
- Teachers will receive new laptops as part of the School Bond. Will redistribute the ones we have for class use
- Interest in the Water Tower; Panther Creek but no class of. In talks with Town of Cary and Green Hope High School. There are two towers available, maybe one for each school.
- Still talk for lifting the cap. Discussed the problems this would cause. Please contact our school board rep, Chris Heagarty, and let him know your concerns.
- Starting to interview for Mr. Olin's AP position.

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## President's Report: Beth Graff

- Meet the Teacher: January 30<sup>th</sup>, 4:30-7pm. General Meeting at 5:15pm. Need volunteers to man the table. Two people per 1 hour shift. Setup is at 4pm. We will be selling senior signs as well. Need to have the list of volunteer positions we need to fill on the table. Robin will figure out the online sign orders and she will get a cash box.
- Expo: February 5<sup>th</sup>, 5-8pm. Need volunteer to man the table and answer questions. One person per shift. Need sign-up sheet for rising 9<sup>th</sup> grade parents interested in volunteering next year. Also have the list of positions that need to be filled. Need to create a "Class of 2024" Facebook group. Need to make sure the middle school PTA's are aware and are advertising for the Expo.
- Vaping: Chris Heagarty is trying to set up a forum to discuss vaping with parents. Maybe this spring. Wake County is working with Poe Center to have something at SE Raleigh HS.
- Creative Commons Area: A grant request sparked the idea of updating our common areas. The new schools are decked out. It would be nice to update our common areas, especially since all students could use/enjoy them. The cost would be \$4200 per area, with the school covering some of the costs. Gary couldn't make it tonight, but he suggested adding a restricted line item to the budget. This would require a general meeting vote. Lots of discussion on business donations, plaques with annual fees, class gift, etc. We decided to ask for a vote at the general meeting to add the restricted line item, but we would need to take a closer look at PTA board policy for specifics on how we raise money for this.
- Infographic: Kerry couldn't make it tonight, but he had mentioned creating an infographic for next year that shows what happens if we don't have the PTSA. Maybe Lena could help with the design.

Vice President's Report: Kerry Gustafson

Nothing to report.

Treasurer's Report: Gary Lewis

Gary couldn't make it, so Beth discussed the December report, as seen below. No issues or questions.

**December 2019 Report**

**Panther Creek PTSA: 2019-20 Budget to Actual Monthly Report**



Bank Balance As of December 31, 2019	\$	15,558.32	
Outstanding Deposits	\$	198.00	+
Outstanding Expenses	\$	271.29	-
Available Cash Balance	\$	15,485.03	

  

INCOME		Budget	YTD Actual	+/-
PTSA Membership	\$	6,300.00	\$ 4,102.00	\$ (2,198.00)
Donations and Sponsorships	\$	6,000.00	\$ 9,205.00	\$ 3,205.00
Misc. Income	\$	-	\$ -	\$ -
Retail Income	\$	2,000.00	\$ 907.45	\$ (1,092.55)
Catamounts Night Out	\$	750.00	\$ 291.63	\$ (458.37)
Sales Tax Refund	\$	350.00	\$ -	\$ (350.00)
Senior Activities	\$	300.00	\$ 395.00	\$ 95.00
T-Shirt Sales	\$	2,250.00	\$ 3,330.00	\$ 1,080.00
Senior Sign Sales	\$	1,000.00	\$ -	\$ (1,000.00)
<b>TOTAL INCOME</b>	<b>\$</b>	<b>18,950.00</b>	<b>\$ 18,231.08</b>	<b>\$ (718.92)</b>

  

EXPENSES		Budget	YTD Actual	+/-
<b>Operating Expenses</b>				
Bank Charges	\$	100.00	\$ 8.91	\$ (91.09)
Insurance	\$	425.00	\$ 425.00	\$ -
Office Supplies/copies	\$	250.00	\$ 186.97	\$ (63.03)
Website	\$	140.00	\$ 141.05	\$ 1.05
PTA Council Dues	\$	50.00	\$ 50.00	\$ -
PTA Membership Dues National + State	\$	2,200.00	\$ 1,416.00	\$ (784.00)
<b>Total Operating Expenses</b>	<b>\$</b>	<b>3,165.00</b>	<b>\$ 2,227.93</b>	<b>\$ (937.07)</b>
<b>Program Expenses</b>				
Donation to GLHS PTSA	\$	250.00	\$ 250.00	\$ -
Freshman Camp	\$	400.00	\$ -	\$ (400.00)
PTA Membership Incentives	\$	-	\$ -	\$ -
Reflections	\$	250.00	\$ 98.89	\$ (151.11)
Senior Activities	\$	1,250.00	\$ 371.81	\$ (878.19)
T-Shirts Expense	\$	1,200.00	\$ 1,875.95	\$ 675.95
Senior Signs Expense	\$	800.00	\$ 641.75	\$ (158.25)
Staff Appreciation	\$	4,500.00	\$ 851.51	\$ (3,648.49)
Volunteer Appreciation	\$	100.00	\$ -	\$ (100.00)
Hospitality	\$	300.00	\$ -	\$ (300.00)
Student Recognition	\$	7,500.00	\$ 2,316.14	\$ (5,183.86)
Staff Grants	\$	2,000.00	\$ -	\$ (2,000.00)
Teacher of the Year Banquet	\$	215.00	\$ -	\$ (215.00)
<b>Total Program Expenses</b>	<b>\$</b>	<b>18,765.00</b>	<b>\$ 6,406.05</b>	<b>\$ (12,358.95)</b>
<b>TOTAL EXPENSES</b>	<b>\$</b>	<b>21,930.00</b>	<b>\$ 8,633.98</b>	<b>\$ (13,296.02)</b>

  

<b>INCOME minus EXPENSES</b>	<b>\$</b>	<b>(2,980.00)</b>	<b>\$ 9,597.10</b>
		Projected	Actual to Date
Carry-over from 2018-19		\$5,887.93	\$5,887.93
<b>Projected Carry-over to 2019-20</b>	<b>\$</b>	<b>2,907.93</b>	<b>\$15,485.03</b>
		Projected	Actual to Date

  

Restricted Line Items (INCOME)		Budget	YTD Actual	+/-
NONE at this time	\$	-	\$ -	\$ -
<b>TOTAL INCOME</b>	<b>\$</b>	<b>-</b>	<b>\$ -</b>	<b>\$ -</b>

  

Restricted Line Items (EXPENSE)		Budget	YTD Actual	+/-
NONE at this time	\$	-	\$ -	\$ -
<b>TOTAL EXPENSES</b>	<b>\$</b>	<b>-</b>	<b>\$ -</b>	<b>\$ -</b>

Nothing to report.

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## Committee Reports

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**Advocacy, Jennifer Middleton:** Jenn discussed three items:

1. NCPTA's Winter Symposium will focus on issues impacting our children and how we can be leaders and change agents. Symposium is February 29<sup>th</sup> from 8am to 3pm.
2. Take Your Family to School Week: Help us celebrate PTA's long legacy of family engagement during National PTA's Take Your Family to School Week—Feb. 16-23, 2020 by hosting an event at your school.
3. Lifeline for Leaders: Advocacy, The Heart of the PTA is on February 10 at 7:30pm. Advocacy is at the heart of PTA. Learn about the history of advocacy and the PTA and discuss how your PTA can continue this legacy of leadership.

**Nominating, Allison Roberts:** Jenn talked about the need for one more person on the committee. Need someone that is not a board member. Lots of positions need to be filled. Need to start recruiting at Catamount Coffee.

**Audit, Daphne Stam:** nothing to report

**Communication, Lena Osorio-Gemisic:** nothing to report

**Membership, Gina Harris-Powell:** Robin discussed that 5 new members were added, but since it's the slow time of year, we really need to start planning for next year.

**Staff Appreciation, Kris Gustafson:** Everyone agreed to do Daniel's again this year. It's fabulous for the price. Luncheon scheduled for April 30<sup>th</sup>. Student Council has things planned for staff appreciation week. Kris will do coffee one morning that week. Pie Day is on a Saturday this year, so we'll celebrate it on Friday. Will ask for donations again this year for pizza and pies.

**Student Recognition, Colleen Gregg:** Everything has been distributed. Working on the certificates and pictures. Lena's done with the design and Gary has talked to the printing company. May want to remove Reflections items from the display case and have something there for Spotlight Kids.

**Senior Activities, Amy Lankford:** Lots going on: selling senior signs, Senior Picnic, the Catamount Show. Show is March 21<sup>st</sup> – rehearsing now.

**Staff Grants, Kerry Gustafson:** Kerry passed the grants out. Nice pictures posted. There's about \$600 left. Might do another round in the spring. Thanks Kerry!

**Reflections, Christine Burillo-Kirch:** Congratulations to all the winners: Joshua Fletcher, Audrey Williams, Kirsten Slinkard, Hasitha Tatineni. Joshua and Audrey are moving on to states.

**Catamounts Night Out, Denise Grennan:** nothing to report

**Loyalty/Rewards, Beth Benjamin:** Beth continues to do a great job with the posts.

**PBIS Representative, Tricia Cernoch:** Lessons this week at lunch. Different theme for each day. Academic integrity is a big deal.

**BAC Representative, Jen Willis:** There is a meeting next week.

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## Other Business

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- Advertise Family Academy at Meet the Teacher. Next Family Academy is on February 27<sup>th</sup>

Meeting adjourned at 8:17 pm.