



In Attendance

Beth Graff, Cheryl Cleaton, Gary Lewis, Whitney Masterson, Tricia Cernoch, Christine Burillo-Kirch, Robin Lundin, Lena Osorio-Gemisic, Amy Lankford, Jennifer Middleton, Kerry Gustafson, Colleen Gregg, Gina Harris-Powell, Arlene Laing, Allison Roberts and Dr. Decker. Quorum was met.

Presentation of Minutes

Cheryl Cleaton presented the board meeting minutes from 8/20/19. Kerry Gustafson motioned to approve the minutes, which was seconded by Gary Lewis. None opposed. Minutes approved.

Principal's Report: Dr. Greg Decker

- We had a guest speak to students on social/emotional issues
- Discussed Homecoming Week coming up
- Getting ready for PSAT assessments
- Ten day count is 2534; we are not capped as of yet
- Discussed Wake County transportation problems; could use more bus drivers

President's Report: Beth Graff

- Discussed and distributed new Standing Committees Document. Jennifer Middleton motioned to adopt Standing Committees Documentation as presented, which was seconded by Whitney Masterson. None opposed. Documentation adopted.
- Sponsorship Update: We've turned down two fundraisers in the past month because 1) new types of fundraisers have to be approved by general membership and 2) rules governing PTSA's and 501(c)3's impact our ability to enter these types of agreements
- Discussed vaping and how we can help support/educate students and parents. Possibility of partnering with other schools. Need to see how many parents would be interested.

Vice President's Report: Kerry Gustafson

Nothing to report.

Treasurer's Report: Vivienne McCarthy

Vivienne was unable to attend, so Gary discussed the August report, as seen below. Nothing was out of the ordinary.

August 2019 Report

Panther Creek PTSA: 2019-20 Budget to Actual Monthly Report



Bank Balance As of August 31, 2019	\$	10,777.21	
Outstanding Deposits	\$	-	+
Outstanding Expenses	\$	30.82	-
Available Cash Balance	\$	<u>10,746.39</u>	

INCOME	Budget	YTD Actual	+/-
PTSA Membership	\$ 6,300.00	\$ 1,156.00	\$ (5,144.00)
Donations and Sponsorships	\$ 6,000.00	\$ 4,613.00	\$ (1,387.00)
Misc. Income	\$ -	\$ -	\$ -
Retail Income	\$ 2,000.00	\$ 525.26	\$ (1,474.74)
Catamounts Night Out	\$ 750.00	\$ -	\$ (750.00)
Sales Tax Refund	\$ 350.00	\$ -	\$ (350.00)
Senior Activities	\$ 300.00	\$ 50.00	\$ (250.00)
Freshman T-Shirt Sales	\$ 2,250.00	\$ 345.00	\$ (1,905.00)
Senior Sign Sales	\$ 1,000.00	\$ -	\$ (1,000.00)

TOTAL INCOME	\$ 18,950.00	\$ 6,689.26	\$ (12,260.74)
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EXPENSES	Budget	YTD Actual	+/-
Operating Expenses			
Bank Charges	\$ 100.00	\$ 6.00	\$ (94.00)
Insurance	\$ 425.00	\$ -	\$ (425.00)
Office Supplies/copies	\$ 250.00	\$ 50.72	\$ (199.28)
Website	\$ 140.00	\$ -	\$ (140.00)
PTA Council Dues	\$ 50.00	\$ -	\$ (50.00)
PTA Membership Dues National + State	\$ 2,200.00	\$ -	\$ (2,200.00)
Total Operating Expenses	\$ 3,165.00	\$ 56.72	\$ (3,108.28)

Program Expenses			
Donation to GLHS PTSA	\$ 250.00	\$ 250.00	\$ -
Freshman Camp	\$ 400.00	\$ -	\$ (400.00)
PTA Membership Incentives	\$ -	\$ -	\$ -
Reflections	\$ 250.00	\$ -	\$ (250.00)
Senior Activities	\$ 1,250.00	\$ 30.82	\$ (1,219.18)
Freshman T-Shirt Purchase	\$ 1,200.00	\$ -	\$ (1,200.00)
Senior Signs	\$ 800.00	\$ 641.75	\$ (158.25)
Staff Appreciation	\$ 4,500.00	\$ 851.51	\$ (3,648.49)
Volunteer Appreciation	\$ 100.00	\$ -	\$ (100.00)
Hospitality	\$ 300.00	\$ -	\$ (300.00)
Student Recognition	\$ 7,500.00	\$ -	\$ (7,500.00)
Staff Grants	\$ 2,000.00	\$ -	\$ (2,000.00)
Teacher of the Year Banquet	\$ 215.00	\$ -	\$ (215.00)
Total Program Expenses	\$ 18,765.00	\$ 1,774.08	\$ (16,990.92)

TOTAL EXPENSES	\$ 21,930.00	\$ 1,830.80	\$ (20,099.20)
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INCOME minus EXPENSES	\$ (2,980.00)	\$ 4,858.46
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Projected Actual to Date

Carry-over from 2018-19	\$5,887.93	\$5,887.93
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Projected Carry-over to 2019-20	\$2,907.93	\$10,746.39
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Projected Actual to Date

Restricted Line Items (INCOME)	Budget	YTD Actual	+/-
NONE at this time	\$ -	\$ -	\$ -
TOTAL INCOME	\$ -	\$ -	\$ -

Restricted Line Items (EXPENSE)	Budget	YTD Actual	+/-
NONE at this time	\$ -	\$ -	\$ -
TOTAL EXPENSES	\$ -	\$ -	\$ -

Secretary's Report: Cheryl Cleaton

Cheryl distributed Code of Ethics and Conflict of Interest Policies for everyone to sign. She will email the documents to everyone that could not attend tonight and will follow-up to be sure everyone signs them.

Committee Reports

Advocacy, Jennifer Middleton: Discussed voting coming up October 8th

Nominating, Vacant: We need a chair for this committee by November 1st. Jennifer Middleton will be on the committee, but she cannot chair. Suggested that someone ask at the next Catamount Coffee meeting.

Audit, Daphne Stam: nothing to report

Communication, Lena Osorio-Gemisc: Lena is waiting on infographic and needs direction on how to proceed. Beth will meet with her offline to discuss.

Membership, Gina Harris-Powell: Robin handed out membership breakdown. Discussed sales of "Class of 2023" t-shirts. Possibility of offering t-shirts for class of 2022 and 2021 as well. Donations look good, but member numbers are low. Currently 323 members or 58.7% of our 550 member goal. At least half of those that got a t-shirt also became a member.

Staff Appreciation, Kris Gustafson: Kris is planning on providing goodies for staff in early December. Be on the lookout for a signup genius to help with donations.

Student Recognition, Colleen Gregg: Colleen discussed Kudos for Catamounts. She ordered some academic letters and is bundling the order with athletics so we can reduce cost. Discussed honor roll magnets.

Senior Activities, Amy Lankford: Whitney discussed Homecoming: changes to Homecoming Court and suggested a scholarship for Mr. Catamount. We need to meet offline to determine what is needed for the scholarship.

Staff Grants, Kerry Gustafson: Officially posted applications to teachers

Reflections, Christine Burillo-Kirch: Christine has one judge, but needs help finding other judges. Several people had suggestions of where she could look and who to ask.

Catamounts Night Out, Denise Grennan: Built Custom Burger September 25th, and Biscuitville Breakfast After Dark October 15th

Loyalty/Rewards, Beth Benjamin: nothing to report

PBIS Representative, Tricia Cernoch: Discussed PBIS t-shirts and other trinkets. Dr. Decker described ceremony his previous high school held for PBIS. Everyone liked this idea! Discussed implementing it at Panther Creek. Tricia will coordinate food trucks for Meet the Teacher in January.

BAC Representative, Jen Willis: Next BAC meeting was announced: October 14th at Leesville Road Elementary

Other Business

- NCPTA needs to let us know if SponsorHub is ok

Meeting adjourned at 8:16 pm.