



In Attendance

Beth Graff, Cheryl Cleaton, Jennifer Middleton, Whitney Masterson, Robin Lundin, Gary Lewis, Lena Osorio-Gemisic, Christine Burillo-Kirch, Kerry Gustafson, Amy Lankford and Dr. Decker. Quorum was met.

Presentation of Minutes

Minutes presented to the board from the 10/22/19 meeting. Whitney Masterson motioned to approve the minutes, which was seconded by Jennifer Middleton. None opposed. Minutes approved.

Principal's Report: Dr. Greg Decker

- Eric Rosen stepped in from the game to discuss the end of the first semester and beginning of the second. The district determined the workdays and exams have to be the last 5 days of the semester. So that's why we come back for the second semester and then have a workday.
- Congrats to our Band for earning Semi-finalist honors! Victory Day organized by Project Unify was a huge success. They will look to do something similar in the spring. Senior CTE cluster testing will happen the first week in December. New resource officer is Mike Nolan.
- Thanks for your help with Spotlight on Students. Students are nominated from each department based on certain WCPSS character traits. Then one is voted on by administration to represent PCHS at the Wake County School Board Meeting. Congratulations Joey Zhao!

President's Report: Beth Graff

- Let's continue to try to do Catamount Coffee before Family Academy Night. It worked well.
- Beth is researching a new web hosting provider. Lena & Gary had good ideas. Lots of discussion. We need to prepare for a year when the board may have less experience. More discussion needed before we make a decision over the summer.
- SponsorHub: We signed up! Memberhub manages the sponsors, but there are restrictions in place where our approval is needed before it hits our site. So far so good.

Vice President's Report: Kerry Gustafson

Thanks Kerry for your help getting the lights fixed in the parking lot.

Treasurer's Report: Gary Lewis

Gary discussed the October report, as seen below. Things are going well. New sponsorships and t-shirts are adding to the bottom line. We've paid all state and national dues.

October 2019 Report

Panther Creek PTSA: 2019-20 Budget to Actual Monthly Report



Bank Balance As of October 31, 2019	\$	15,430.64	
Outstanding Deposits	\$	1,542.00	+
Outstanding Expenses	\$	-	-
Available Cash Balance	\$	<u>16,972.64</u>	

INCOME	Budget	YTD Actual	+/-
PTSA Membership	\$ 6,300.00	\$ 4,054.00	\$ (2,246.00)
Donations and Sponsorships	\$ 6,000.00	\$ 8,530.00	\$ 2,530.00
Misc. Income	\$ -	\$ -	\$ -
Retail Income	\$ 2,000.00	\$ 547.26	\$ (1,452.74)
Catamounts Night Out	\$ 750.00	\$ 160.00	\$ (590.00)
Sales Tax Refund	\$ 350.00	\$ -	\$ (350.00)
Senior Activities	\$ 300.00	\$ 295.00	\$ (5.00)
T-Shirt Sales	\$ 2,250.00	\$ 2,970.00	\$ 720.00
Senior Sign Sales	\$ 1,000.00	\$ -	\$ (1,000.00)
TOTAL INCOME	\$ 18,950.00	\$ 16,556.26	\$ (2,393.74)

EXPENSES	Budget	YTD Actual	+/-
Operating Expenses			
Bank Charges	\$ 100.00	\$ 7.91	\$ (92.09)
Insurance	\$ 425.00	\$ 425.00	\$ -
Office Supplies/copies	\$ 250.00	\$ 186.97	\$ (63.03)
Website	\$ 140.00	\$ 141.05	\$ 1.05
PTA Council Dues	\$ 50.00	\$ 50.00	\$ -
PTA Membership Dues National + State	\$ 2,200.00	\$ 1,384.00	\$ (816.00)
Total Operating Expenses	\$ 3,165.00	\$ 2,194.93	\$ (970.07)

Program Expenses			
Donation to GLHS PTSA	\$ 250.00	\$ 250.00	\$ -
Freshman Camp	\$ 400.00	\$ -	\$ (400.00)
PTA Membership Incentives	\$ -	\$ -	\$ -
Reflections	\$ 250.00	\$ 25.00	\$ (225.00)
Senior Activities	\$ 1,250.00	\$ 371.81	\$ (878.19)
T-Shirts Expense	\$ 1,200.00	\$ 1,016.55	\$ (183.45)
Senior Signs Expense	\$ 800.00	\$ 641.75	\$ (158.25)
Staff Appreciation	\$ 4,500.00	\$ 851.51	\$ (3,648.49)
Volunteer Appreciation	\$ 100.00	\$ -	\$ (100.00)
Hospitality	\$ 300.00	\$ -	\$ (300.00)
Student Recognition	\$ 7,500.00	\$ 120.00	\$ (7,380.00)
Staff Grants	\$ 2,000.00	\$ -	\$ (2,000.00)
Teacher of the Year Banquet	\$ 215.00	\$ -	\$ (215.00)
Total Program Expenses	\$ 18,765.00	\$ 3,276.62	\$ (15,488.38)

TOTAL EXPENSES	\$ 21,930.00	\$ 5,471.55	\$ (16,458.45)
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INCOME minus EXPENSES	\$ (2,980.00)	\$ 11,084.71
	Projected	Actual to Date

Carry-over from 2018-19	\$5,887.93	\$5,887.93
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Projected Carry-over to 2019-20	\$2,907.93	\$16,972.64
	Projected	Actual to Date

Restricted Line Items (INCOME)	Budget	YTD Actual	+/-
NONE at this time	\$ -	\$ -	\$ -
TOTAL INCOME	\$ -	\$ -	\$ -

Restricted Line Items (EXPENSE)	Budget	YTD Actual	+/-
NONE at this time	\$ -	\$ -	\$ -
TOTAL EXPENSES	\$ -	\$ -	\$ -

Secretary's Report: Cheryl Cleaton

Reminder to sign and turn in Code of Ethics and Conflict documents. We have almost all of them.

Committee Reports

Advocacy, Jennifer Middleton: Jenn discussed the Advocacy meeting she attended on November 14th. Michelle Mulvihill, the Region 7 Tobacco Control Manager, discussed problems with vaping. Vaping is not considered cigarettes. There is no funding and it's not regulated. Lots of discussion on vaping and how to help educate students/parents. Pros & cons for just a parent meeting and just a student meeting; maybe it's best to do a combination. Have students/parents start together and then break apart into sessions. Should we pull in other schools? What speaker? Need to do some research on this.

Nominating, Allison Roberts: On behalf of Allison, please start thinking of who can take your position next year.

Audit, Daphne Stam: nothing to report

Communication, Lena Osorio-Gemisic: Lena discussed the Newsletter that's ready to go out tomorrow. Lena wants to build pages to transition to the new host before school is over. Thanks Lena!

Membership, Gina Harris-Powell: Robin discussed this is our usual slow time. Our next push will be second semester Meet the Teacher. Donations have helped with low membership numbers. Discussed t-shirts and lessons learned for next year. We are paid through the state.

Staff Appreciation, Kris Gustafson: Kris will have goodies in the breakrooms for December. Be on the lookout for donation request.

Student Recognition, Colleen Gregg: Colleen couldn't make it; Beth read update. Strawbridge will take pictures and put the pictures with the certificates. That will look really nice. Dr. Decker was helpful with Senior picture questions.

Senior Activities, Amy Lankford: nothing to report

Staff Grants, Kerry Gustafson: Teacher grant deadline is December 1st. Still just two entries. Mention it in the staff bulletin; hopefully we'll receive more applications.

Reflections, Christine Burillo-Kirch: Christine discussed our entries. We submitted 14 to Wake County. We had the party and received donations from Harris Teeter. Thanks Christine!

Catamounts Night Out, Denise Grennan: December 11th Chick-fil-A Parkside. Moe's was last week; no results yet.

Loyalty/Rewards, Beth Benjamin: nothing to report

PBIS Representative, Tricia Cernoch: nothing to report

BAC Representative, Jen Willis: Next BAC meeting is December 5th at Parkside Elementary at 6pm.

Other Business

- None

Meeting adjourned at 7:55 pm.

11/19/2019